

The Landscape Expo Scanner App Instructions



Opening The Landscape Expo Leads Scanner App.

Download the app from the Apple App Store
You can search for the name: TLE Leads Scanner.

Or this Link:

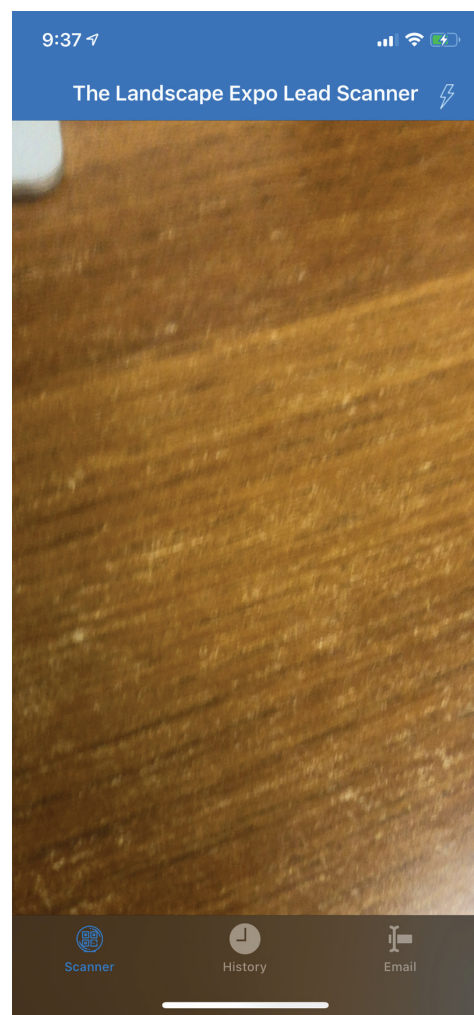
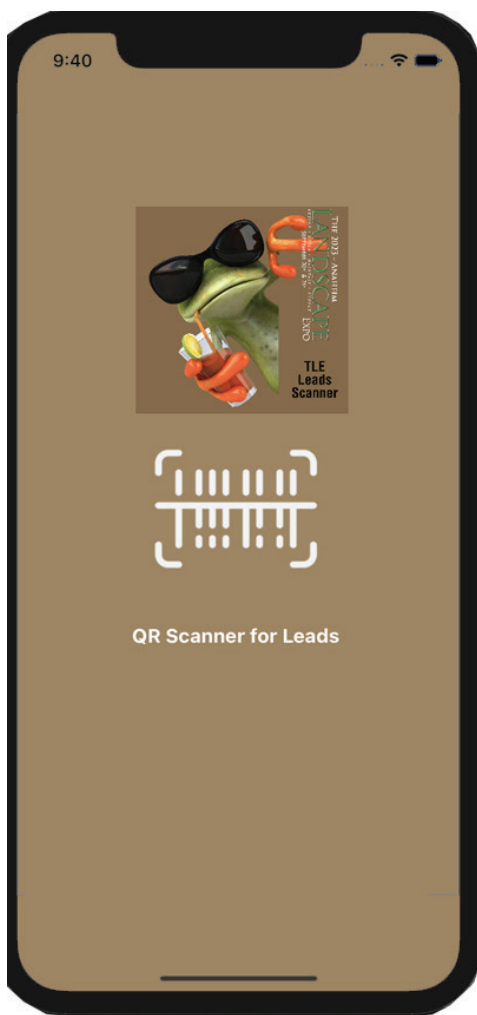
<https://apps.apple.com/us/app/tle-leads-scanner/id1438059083?ls=1>

After downloading the app it will open to the open screen.

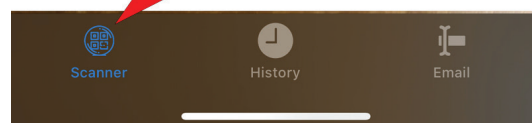
Then automatically go to the scanner screen.

The App will ask you to allow access to your camera - click Allow

The scanner screen is the screen for QR scanning



It is found by the far left tab.

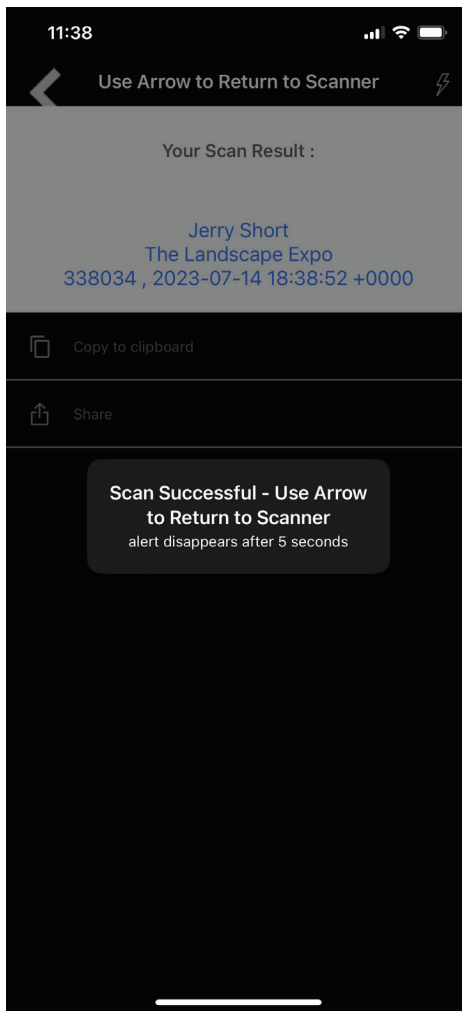


How to Scan

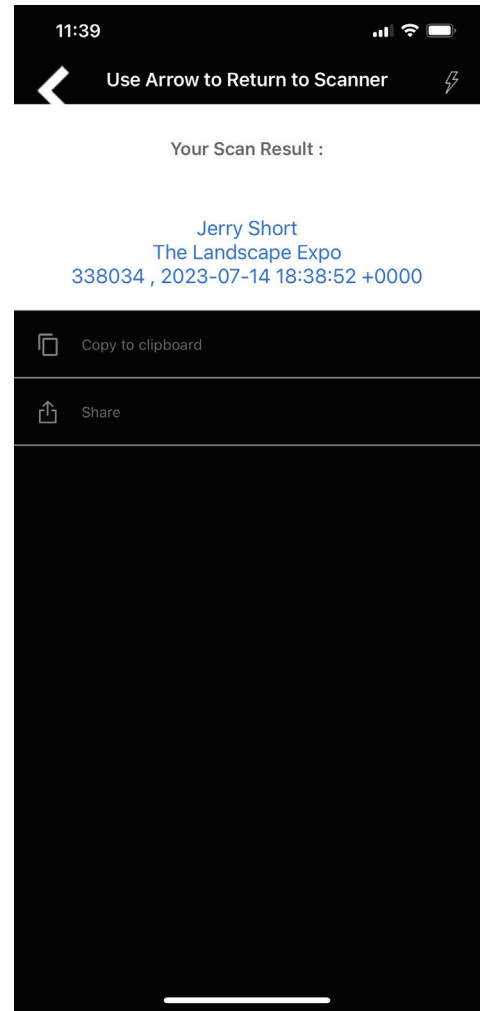
The scanner opens it is ready to scan. Just hold you phone towards the badge to scan.



Once the scan is completed you will see a popup window letting you know the scan was completed



*Once the popup is gone click on the arrow for the next scan

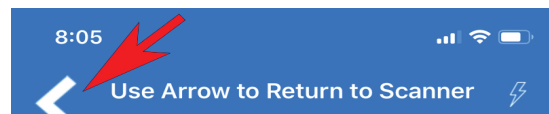


Sample Scan Badge



This is an example of the 2023 Expo badge. You can use this for practice

*To scan another badge, simply click on the white arrow on the top left of the app.



Add Notes to a Scan

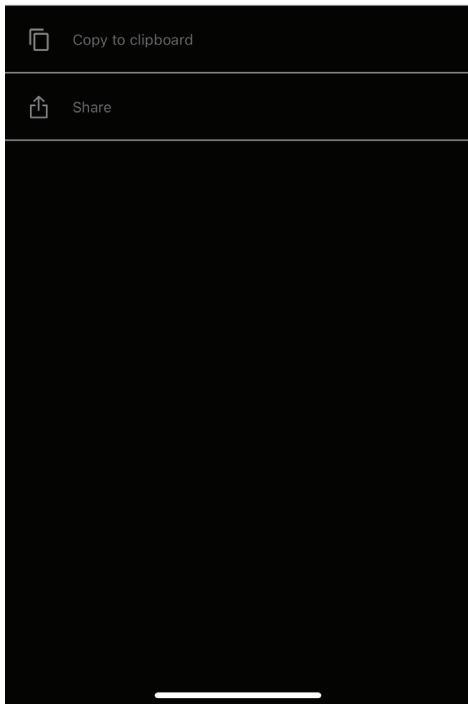
Once you scan a badge, this screen will appear.

From here you can copy the information to your clipboard or create a note.

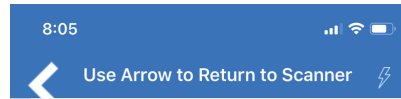


Your Scan Result :

Jerry Short
The Landscape Expo
338034 , 2023-07-14 18:38:52 +0000

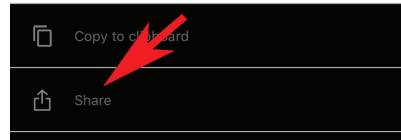


To create a note,
click on the share icon.

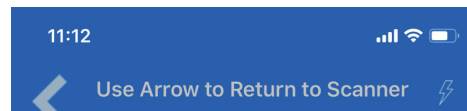


Your Scan Result :

Jerry Short
The Landscape Expo
338034 , 2023-07-14 18:38:52 +0000

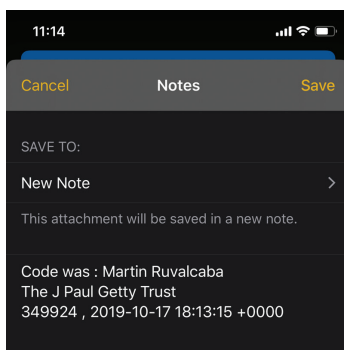
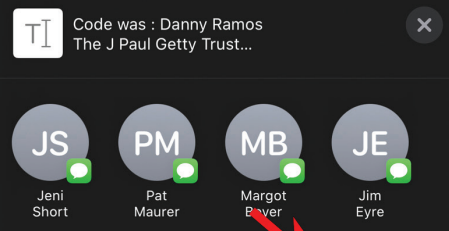
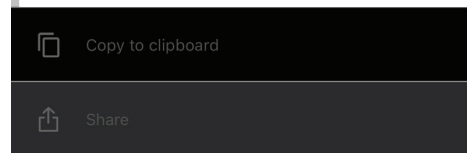


To create a note,
click on the share icon.



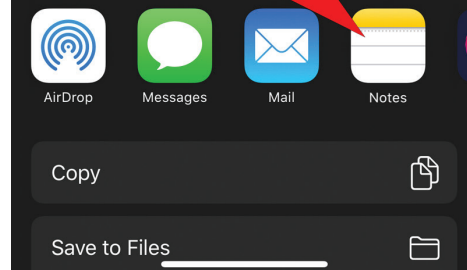
Your Scan Result :

Jerry Short
The Landscape Expo
338034 , 2023-07-14 18:38:52 +0000



From there you can save and add
comment on the attendee.

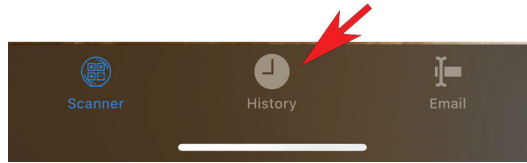
This will not effect how the app
works, but will allow you to put
add any relevant information.



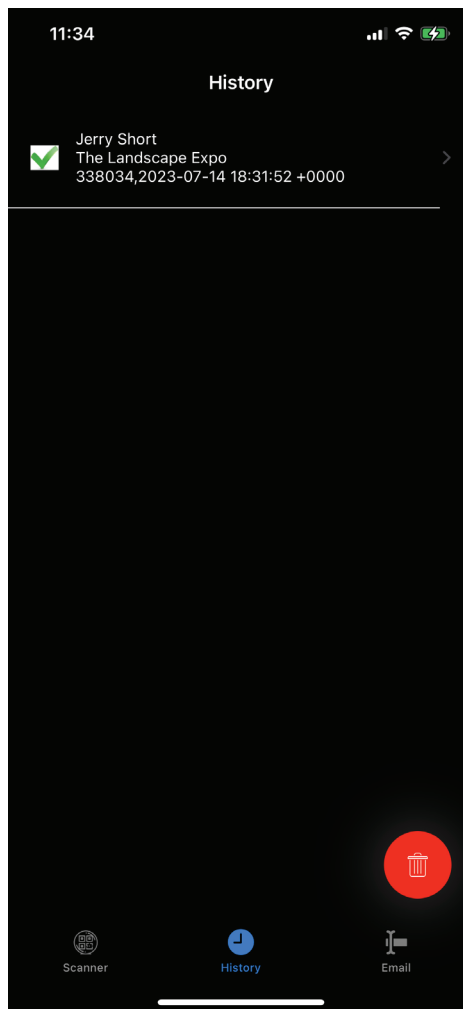
Scan History

All of the scans are stored in a history file. You don't need to worry about this file, but it can give you an idea of the number of visitors to your booth.

DO NOT USE THE RED TRASH CAN BUTTON

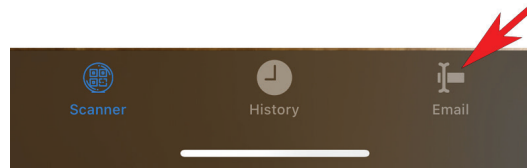


All of the scans you do will be stored in a scan history



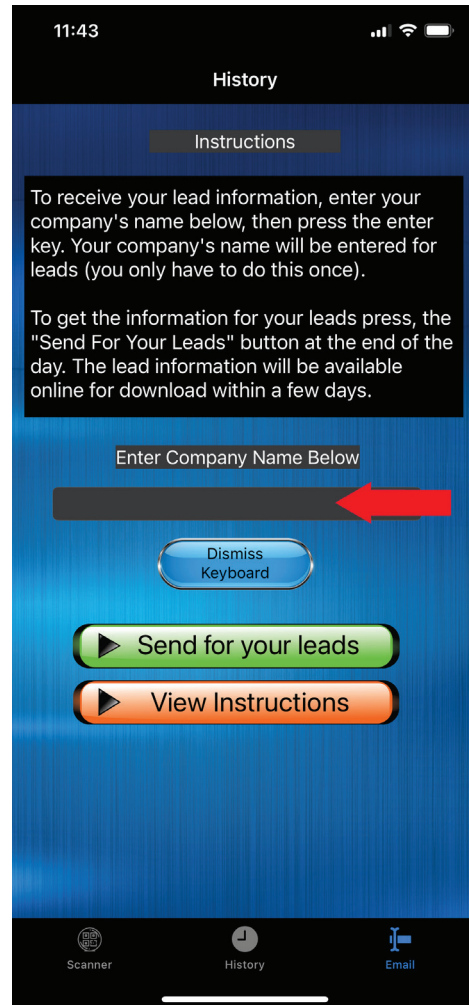
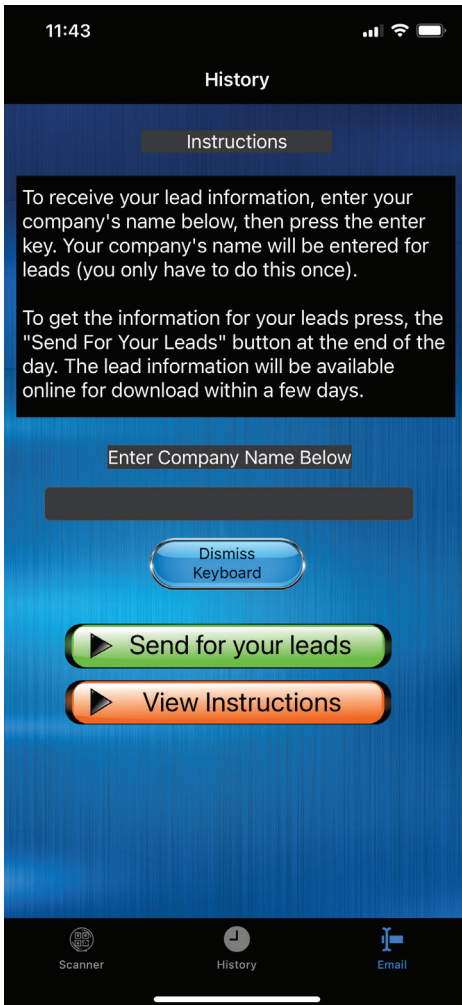
Requesting Leads

When both days of the show are over you will use the third tab which is labeled Email.



When you click on the email tab you will see this screen.

You need to enter the name of your company in the text box.

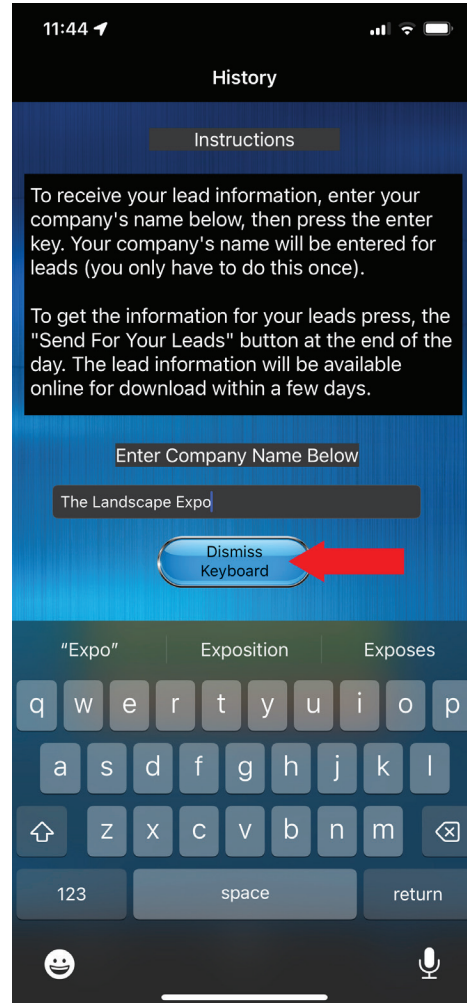
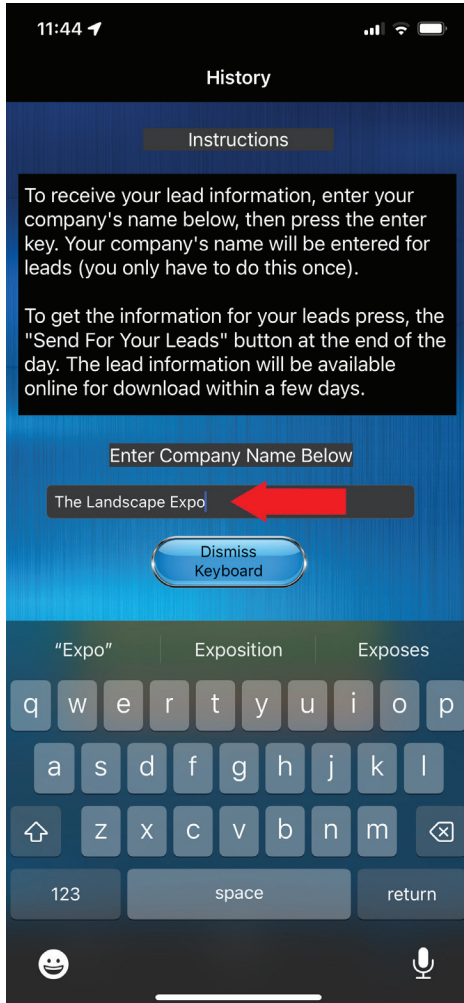


Requesting Leads

When both days of the show are over you will use the third tab which is labeled Email.

When you touch in the box a keyboard screen will appear.

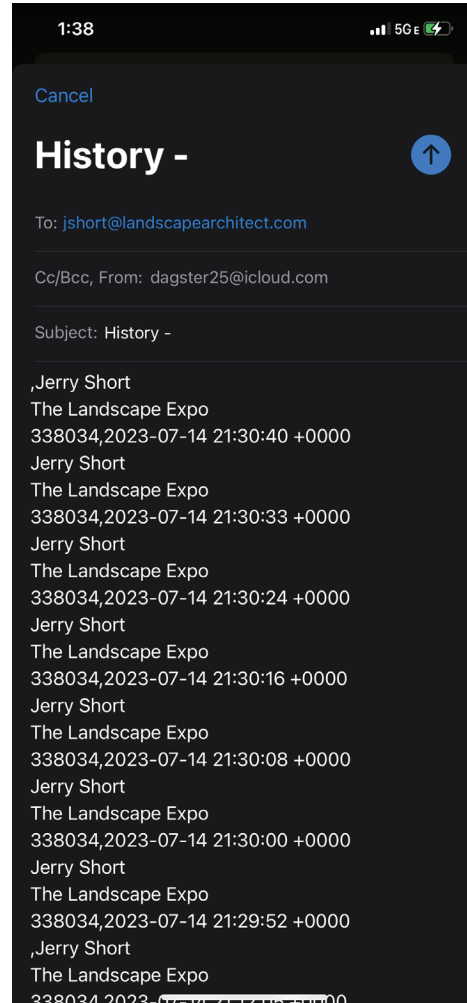
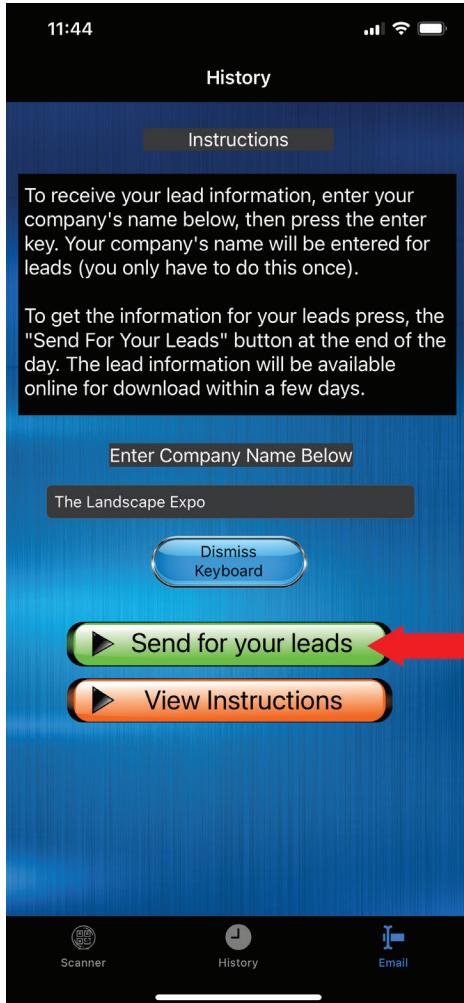
After you type in your company's name Hit the dismiss keyboard button.



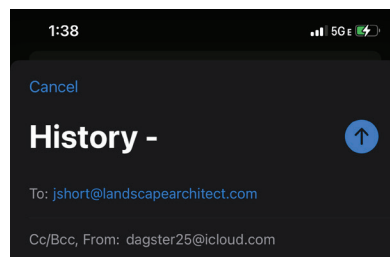
When both days of the show are over you will use the third tab which is labeled Email.

Now press the **Send For Your Leads** button

Your Phones email will come up after you press the send for leads.



The email address to send to and subject are already filled in for you. All you need to do is hit the send arrow.

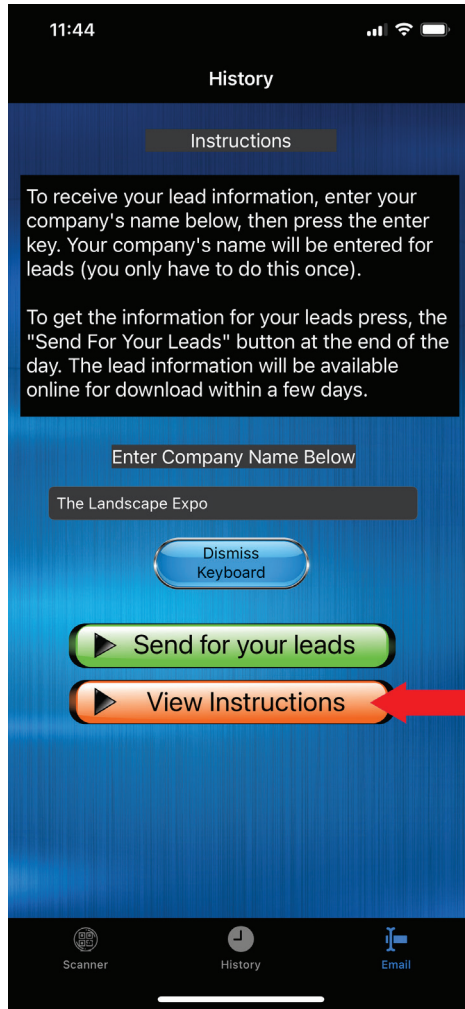


You leads will be emailed to you in xlsx format. The leads will reach you by the end of the day on Monday the 28th.

If you need any help go to the registration table and ask for Jerry Short.

Download or View Instructions

Your Phones email will come up after you press the send for leads.



We will have printed instructions available at the show, but you can download the PDF to you mobile device.

